



Course Description Sheets - Level 2

INFORMATION COMMUNICATION TECHNOLOGY (ICT) for PRACTITIONERS BTEC First Diploma Level 2

Examination Board: Edexcel

Duration: One year

Minimum entry requirements: Five GCSEs at grade E and, in most cases, two D grades

Enrichment opportunities: all students have access to a range of additional enrichment and recreational activities

Skills developed:

- personal and practical skills and qualities
- research
- specific ICT skills

Likely next step opportunities:

- Level 3 courses, such as BTEC National Certificate in IT
- to employment

Assessment summary: Coursework which is internally assessed and externally moderated

Course outline: A practical, work-related course, you will learn by completing projects and assignments that are based on realistic workplace situations, activities and demands. It introduces you to the ICT sector and provides a good basis to go on to a more advanced work-related qualification.

The Information Communication Technology (ICT) for Practitioners BTEC First Diploma is a practical, work-related course. You learn by completing projects and assignments that are based on realistic workplace situations, activities and demands. It introduces you to the employment area you have chosen and provides a good basis to go on to a more advanced work-related qualification.

The course will appeal to you if you:

- have an interest in developing your personal skills and qualities
- enjoy studying a subject that is relevant to your own lives and experiences
- have a keen interest in Information and Communication Technology
- want the opportunity to carry out practical work as well as class work
- enjoy finding out your own answers - not just being taught
- wish to develop specific ICT skills which can be used at home, in industry and in business
- want to keep your career options open - the course does not force you to make an early choice

Course structure:

This course is made up of seven units. These are:

- Unit 1: **Using ICT to Present Information**
- Unit 2: **Introduction to Computer Systems**
- Unit 4: **Website Development**
- Unit 8: **Customising Applications Software**
- Unit 9: **Database Software**
- Unit 10: **Spreadsheet Software**
- Unit 18: **ICT Graphics**

Assessment is carried out entirely through project work. There are NO exams!

You will also have the opportunity to develop your skills in Communication as part of the Key Skills programme.