



POUND PLUS POLICY AND PROCEDURE

Policy Control Sheet

Authorisation Date	September 2020
Version Number	1.0
Related Legislation or Source	None
Related Policies, Strategies and Other Documents	Equality Objectives
Replaces	None – new policy
Policy Owner	Carlene Reed (Head of Adult and HE)
Policy Author	Carlene Reed (Head of Adult and HE)
Approval Level	Senior Management Team
Applies To	All potential adult education enrolments
Date Communicated to Staff, Students and any other Stakeholders	September 2020
Responsibility for Deployment	All Policy Owners and Authors
Last Review	None
Next Review Due	August 2021

What is Pound Plus?

Pound Plus refers to additional income generated by providers over and above core income from the ESFA's Adult Education Budget. It is a term used to describe how learning providers can show how they are maximising the value of public investment. This is important because generating additional income and revenue is central to the objective of driving up participation within a very constrained public funding environment.

Pound Plus includes income generated or savings made through course fees, financial sponsorship, access to new learning spaces made available at no or reduced cost; the use of volunteer workers; donations of equipment or consumable items; access to other funding sources or grants, etc.

Income Generation

Courses offered within our community funding are offered at a heavily subsidized rate to allow for them to be accessed by as many residents as possible. By paying this small percentage students are helping us:

- Support as many learners on low incomes and in Priority Groups as possible
- Develop new courses
- Keep our groups small to help adults learn more effectively
- Enable us to run courses in outreach venues which are less cost effective but important for reaching learners across the whole community

Learners' subsidised and discounted fees

Learners in the below priority groups are able to access full fee remission in our community based provision. Students who do not fall into a priority group would be charged a heavily subsidized rate, which is a small percentage of the overall course fee. This is to enable our community funding to be prioritised for those who most need it most and can least afford to access the provision.

We have demonstrated that this maximises participation from the grant provided and widens participation without the stigma and administrative burden of means testing.

In 2020/21 Community Learning fees will be just £3 per hour (+ any additional resource costs). Learners will need to meet the residency requirements in order to have the right to access this funding and will be asked to provide proof of residency.

Learners in priority groups include:

- Unemployed people seeking support into work or education
- Ex-offenders on a supported programme
- Older people in supported housing and care homes
- Young people (under 25) who have been in or are leaving care and are currently not in education or employment.
- Learners earning less than £17,004.00 annual gross salary

Community Learning Fee Remission Declaration

Please complete this declaration and identify the priority group(s) you fall into that enable you to access full fee remission in our community based provision. Please note that you may be requested to provide evidence of this before or after your course.

The priority groups I fall in to (select one or more):

- Unemployed people seeking support into work or education
- Ex-offenders on a supported programme
- Older people in supported housing and care homes
- Young people (under 25) who have been in or are leaving care and are currently not in education or employment.
- Learners earning less than £17,004.00 annual gross salary

Signature

Name (PRINT)

Date